**Acta 20\_\_-01**

Fecha: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Hora: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lugar: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Presentes:**

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**Excusados:**

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**Ausentes:**

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**I. Saludo, Hora de Comienzo y Reflexión**

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**II. Determinación de Quórum**

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**III. Lectura y Aprobación de Actas**

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**IV. Seguimiento de acuerdos y actividades pendientes**

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**V. Asuntos programados para discutirse**

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**VI. Asuntos de los presentes**

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**VII. Clausura**

No habiendo otro asunto que discutir, finalizan los trabajos a las \_\_\_\_\_\_\_ am/pm.

De todo lo que antecede damos fe y certificamos correcto.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Presidente (a) Secretario (a)

Acta aprobada en reunión ordinaria celebrada el \_\_\_\_ de \_\_\_\_\_\_\_\_\_\_\_ de \_\_\_\_\_\_.